## 10 November 1981

STAT

	MEMORANDUM FOR:	Director of Data Processing		
	THROUGH:	Executive Officer, ODP		
TAT	FROM:	Chief, Management Staff, ODP		
	SUBJECT:	Management Staff Weekly Report for Week Ending 10 November 1981		
TAT	Management Staff responded to a National Bureau of Standards request for representatives for the Federal COBOL Task Group.  of NPIC was nominated as the Agency's member. The Federal COBOL Task Group is responsible for guiding the development of Federal Standard COBOL. (U/AIUO)  Excess ADP Equipment			
TAT	cassette reader.	During the past week, MS declared a Wang calculator, assette reader, and terminal from ORD excess to Agency needs. The estimated value of these items was \$15,000.  U/AIUO)		
	Outstanding Adva	ances		
TAT	in 17 individual	ovember 1981, a total of \$11,000 was outstanding ladvances to ODP personnel. None were /AIUO)		

## Approved For Release 2003/11/06 : CIA-RDP84-00933R000400210038-6

	Upcoming Week				
STAT	No major activities are planned for the upcoming week. (U/AIUO)				
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